

**OFFICE OF THE ADJUTANT GENERAL
Virginia National Guard
Mullins Army/5901 Beulah Road
Sandston, VA 23150**

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STATEWIDE AIR AGR VACANCY ANNOUNCEMENT
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**VIRGINIA AIR NATIONAL GUARD MILITARY TOUR NOTICE – ACTIVE GUARD/RESERVE
(AGR)**

ANNOUNCEMENT NUMBER: 13-16 AF

POSITION TITLE: Superintendant Military Financial Management

UNIT: 192nd CPTF

LOCATION: Joint Base Langley-Eustis, Hampton, Virginia

GRADE: Promotable MSgt (E-7) NTE SMSgt (E-8)*

AFSC: 6F071/6F091

TOUR LENGTH: 1-6 years

ELIGIBILITY OF FEMALES: Yes

OPENING DATE: 29 May 2013

CLOSING DATE: 12 June 2013

DESCRIPTION OF DUTIES: The primary purpose is to direct the work performance and supervise Financial Management Technicians performing duties to accomplish the full range of military, technician, accounting and voucher exam (commercial accounts and travel) payment actions with a full understanding of all the technical financial transactions (accounting and budget) process to provide analysis, validation, processing and correction of financial transactions and issues/problems involving the full range of financial management services. Position provides technical and administrative supervision to subordinate personnel. Establish priorities based on attainment of goals, objectives and work accomplished. Establish policies and procedures based on regulations, IOPs, and other guidance. Assigns work to achieve maximum economy, effectiveness, skill utilization, and employee motivation. Develop goals and objectives that integrate organizational and Financial Management Section objectives. Establishes, develops, and maintains effective working relationships with other Financial Services Branches, supported organizations, and higher headquarters. Meets with key customers and coordinating officials to assess customer satisfaction, explain organization policy and procedures, and resolve significant and/or potential problems. Plans and directs military pay, technician pay, and voucher exam (commercial accounts and travel) functions to provide all technical financial support required by the ANG supported organizations. Perform other duties as assigned.

ANNOUNCEMENT NUMBER: 13-16 AF
SUPERINTENDANT MILITARY FINANCIAL MANAGEMENT

ACTIVE GUARD/RESERVE ELIGIBILITY REQUIREMENTS:

1. Individuals must meet the basic eligibility criteria as stated in ANGI 36-101, Chapter 2. Member must possess outstanding appearance, military bearing, and conduct with no history of disciplinary action.
2. Must possess an awarded skill level in the compatible AFSC commensurate with their rank.
3. Applicant's military grade cannot exceed the maximum grade authorized on the SPMD for the position and ANG Grade Compatibility Table.
4. Restricted to current Virginia Air National Guard AGR members in the same grade as the position advertised.

ADDITIONAL REQUIREMENTS:

1. Except for mobilization or other emergency, member accepted for tour will not be subject to permanent change of duty location without his/her consent. Retention in the program will be subject to continued satisfactory performance as determined by the supervisor and/or commander.
2. Existing ANG promotion policies apply and grade ceilings established by ANGI 36-101.
3. At the option of supervisor/nominating official, applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's expense.
4. Promotion to the grade/rank of E-8/SMSGt contingent on the control grade availability.

APPLICATION PROCEDURES AND REQUIRED DOCUMENTATION: Interested members may apply by submitting the completed documents directly to:

192nd FSF/HR, 165 Sweeny Blvd, Ste 206, Joint Base Langley-Eustis, Virginia 23665 or by email:
Va_ANGJobs@langley.af.mil

Documents Required:

1. NGB Form 34-1 CAN BE OBTAINED FROM THE NGB publications website:
http://www.ngbpcdc.ngb.Air.mil/forms/Adobe%20-%20Unfillable/ngb34_1.pdf .
2. Report of Individual Personnel (RIP)
3. Scores from current AF PT Test

EEO POLICY STATEMENT: Consideration for this position will be without regard to sex, age, handicap (except where required by military regulations), race, color, national origin, religion, lawful political affiliation or membership/non-membership in an employee organization.

Additional information: Contact SFC Shawn Oliver at (804)236-7831/DSN 438-7831 or
CPT Jennifer Glasscock (804)236-7826/DSN 438-7826

This announcement will be posted on official bulletin boards throughout the area of consideration through the closing date. A complete listing of all current Virginia National Guard AGR Employment Opportunity Announcements is available at <http://vko.va.ngb.army.mil/virginiaguard/> click on Virginia National Guard and then click Job Vacancies.

All applications must be received in the Human Resource Office before the close of business by the closing date specified on the announcement. Applications received after the closing date will not be considered.

FOR THE ADJUTANT GENERAL:

//signed//
CARL F. BESS, JR., Col, VaANG
Human Resource Officer